



# Herbert H. Carnegie Public School

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Telephone: 905.417.0211



Email: [herbert.h.carnegie.ps@yrdsb.ca](mailto:herbert.h.carnegie.ps@yrdsb.ca)

September 2018

Principal

Mrs. Sheila MacRae

Vice-Principal

Mrs. Susan Dunham

Superintendent of Schools

Mr. Chris Sarellas

905.764.6830

Trustee

Ms. Linda Aversa

## Welcome to A New School Year!

Excitement surrounds us as we welcome in the start of a new school year! On behalf of the staff, we would like to welcome all new and returning students and families to Herbert H. Carnegie Public School for the 2018-2019 academic school year.

At Herbert H. Carnegie P.S., we are committed to creating and fostering a warm, caring and supportive educational environment for your child. Throughout the year, your child will be provided with many opportunities to grow intellectually, socially, emotionally and physically. As a collaborative team, we strongly believe in the value of a community school, where the school is an integral part of the community and serves the students and their families. The school administration, staff and parents at Herbert H. Carnegie P.S. have worked hard over the last number of years to develop a clear focus and shared values between the school and community. We welcome your input as we develop goals, set priorities and establish expectations aimed at enhancing student success.

A tremendous amount of work goes into starting a new school year. We would like to thank the staff for their continued hard work and dedication to our students. Our school office staff have put in countless hours in preparation for our September opening. Thank you to Ms. Antinucci, Mrs. Noori and Ms. Kimel. Our caretaking team has worked hard at preparing the school for the start of the school year. Thank you to our caretaking staff; Mr. Alati, Mr. Guppy, Mr. Myers, Mr. Romanelli and Mr. Searle. Our teachers and support staff have been busy ordering materials, setting up their classrooms and preparing the curriculum delivery for our September start. We are ready for learning!

If you have any questions or concerns, please feel free to contact us at the school. Early communication between home and school is an important step in making sure that your child gets off to a positive start to his/her educational year.

Sincerely,

Sheila MacRae  
Principal

Susan Dunham  
Vice-Principal



### 2018/19 School Times

School Bell Entry  
8:12 a.m.

Instruction begins  
8:15 a.m.

Morning Recess  
9:55 - 10:15 a.m.

Lunch  
11:55 - 12:55 p.m.

Dismissal  
2:35 p.m.



**THANK YOU FOR  
BEING ON TIME!**

### Future Aces / Character Education Focus

As our school is named after a man of tremendous integrity, the development of character is front and center in our school. Herbert Carnegie regularly said,

**"Make attitude your friend!"** and we will, by embracing Dr. Carnegie's Future ACES creed. In ACES, we consider the importance of character attributes such as Attitude, Action, Courage, Confidence, Example, Education, Service and Sportsmanship. Consistent with the Future Aces philosophy are our Board's character and equity initiatives. Our staff will work from a Tribes perspective, focusing on mutual respect and appreciation, attentive listening and active participation. Each community member (our staff, our students and our parents) is expected to assist us in building a positive, inclusive community. In September, we will focus on the character attributes of respect and cooperation.

### Creating Safe and Healthy Schools for Children with Allergies

School staff and parents are responsible for creating safe and healthy environments for students. This is an additional challenge for schools attended by children with allergies, especially life-threatening allergies. While it is impossible to create a risk-free environment, school staff and parents can take important steps to minimize potentially fatal allergic reactions as there are implications for the whole school, not just individual classrooms.



Thanks for remembering  
this is a



Peanut/Nut  
Free School

**It is especially important that parents communicate a life-threatening allergy to the school as soon as they are aware of it.** Please notify the Principal and your child's teacher, so that we have accurate records and establish the protocol to follow with your child.

### Birthday Celebrations

In keeping with the nut-safe policy, please **do not send food or other items to school with your child to celebrate his or her birthday.**

We will celebrate birthdays by announcing them on the morning announcements and by delivering a birthday ribbon.



### Office Index Forms

On the first day of school, each of our students will receive a computer generated office index form which will be used in emergency situations. The information on these forms is essential. Please check the accuracy of your child's form, make all necessary changes and/or add information which may be new or important for the school to know, and return them with the student the next day. **DO NOT ADD YOUR HEALTH CARD # All Office Index forms must be initialed and returned to the school, even with no changes.**

### Milk Program for Students



In the next few weeks, we will once again offer milk to our students who stay for lunch. Milk is a healthy option for our students providing them with the opportunity to have a cold beverage.

### Nut-Free Snacks

**Herbert H. Carnegie Public School is a nut safe environment.** We

appreciate your support in working towards a safe environment for all of our students. Please read all product labels to ensure that your child is not bringing items to school which contain nuts, traces of nuts or substitute nut products. We do have students with very serious allergies. If we become aware of students with other life-threatening allergies, we will inform our school community and develop an appropriately safe response.



### Parking



If you are bringing students to school by car, please consider the "Kiss and Ride" at the south end of the school (through the staff parking lot) as your first and safest option. **Students get out of the car and PARENTS stay in the car.** Please ensure backpacks are with your children in the car where they sit and not in the trunk. For everyone's safety, nobody should be making u-turns on Via Romano. Our crossing guard continues to provide the safest crossing location for walkers on Via Romano before and after school. Please be sure to cross at this designated area. Thank you for helping us to keep everyone safe.

### **Bus Information**

York Region District School Board Policy states that students' walking distance for Kindergarten to grade 3 is 1.2 k.m. and 1.6 k.m. for students from grades 4 - 8. Each student must follow safety and behaviour rules or he/she will not be allowed to ride the bus. **Please note the changes for walking distance from Grade 3 to Grade 4.**

For additional information about transportation, go to [www.schoolbuscity.com](http://www.schoolbuscity.com). The Student Transportation Services web site can be a valuable tool to view important school bus transportation information. Information on the website is updated regularly and includes: School Bus Stop Information, Late Bus Reports, Answers to Frequently Asked School Bus Transportation Questions and Inclement Weather Service Cancellation.



### **School Council**

We have very dedicated and committed parents in our school community. Council members support our school initiatives in a variety of ways. School Council is a very helpful advisory group which offers suggestions and recommendations to the school administration. As well, the Council members organize many community events, fundraising initiatives and support hot lunch programs. We meet approximately once a month for two hours in the evening. If you are interested in being a member of our School Council, please fill in the form sent home with the school information packages. If we have a large number of interested members, School Council will be determined by an election process on this evening. School Council meetings regularly start at 7:00 p.m.



### **Playground Supervision**



Playground supervision begins at 8:00 a.m. Students are supervised outside during morning and lunch recess and after school during bus departure. If you are picking up your child(ren), please arrange to meet him/her/them at their dismissal door. Please try to avoid picking your child up early. If you must, please check-in at the office and we will call your child(ren) from class.

### **Combined Classes**

As part of our organization, we will have several straight grade classes and some combined grade classrooms. Combined classes group children from two consecutive grades (e.g., grades 1 and 2), into one classroom. We do this for many reasons that include organizing classes to meet school needs and combining grades to balance class size. For more information about combined classrooms visit [www.edu.gov.on.ca](http://www.edu.gov.on.ca).

Please note that there may be changes prior to the end of September 2018 (class sizes will be reported to the Ministry of Education). We will keep you informed of any changes to your child's class placement should the need arise.

If you have any questions regarding the Primary Class Size Reduction strategy, please visit the Ministry of Education's website at: [www.edu.gov.on.ca](http://www.edu.gov.on.ca) and search for "Primary Class Size."

### Attendance

**IF YOUR CHILD IS NOT AT SCHOOL AND YOU HAVE NOT REPORTED YOUR CHILD'S ABSENCE THROUGH EDSBY, BOARD SAFETY PROTOCOL HAS OUR SCHOOL OFFICE ASSISTANT:**

1. Call home to check (and if the student is still not accounted for)
2. Call the parents at work (and if the child is still not accounted for)
3. Call the emergency numbers (and if the child is still not accounted for)
4. We will then telephone the York Regional Police to report the child missing.

### Freedom of Information, Protection of Privacy

Information collected by schools on the student registration form and on the emergency form may be disclosed beyond the Board for:

- School Council class lists for pizza, sub, and Greek food lunch days.
- In case of an accident or witness to an accident, the student's name and home address will be released to the Board's insurer.
- The use of names, photographs, etc., used for displays in the school, newsletters and yearbooks.

*If you do not consent to the release of information for these purposes, please inform the Principal in*

### Visitors to the School

Our school doors will be locked 15 minutes after the school bell rings in the morning and will stay locked for the remainder of the school day. During the school day, all visitors, including parents/guardians, will be required to use the buzzer at the front doors and to sign-in at the main office. All visitors will need to wear a "visitor" tag each time you are in the school. If you are bringing an item for your child or picking up your child for an appointment, after buzzing in and reporting to the office, our office staff will contact the classroom teacher and direct your child to the office. For safety, staff are encouraged to check immediately with adults whom they see in the school or on the playground. Please notify us in writing or by telephone if someone other than the parent/guardian will pick up your child. If you wish to speak with your child's teacher, please call the school to arrange a telephone or personal meeting.

In addition, our front doors will be unlocked after school until our main office closes at 3:30 p.m., at which point the front doors will be locked again. To access the child care centre after 3:30 p.m., please enter through the south-west entrance of the school.

### No-Parking Zones

Do not leave your car parked in the Kiss and Ride or bus loop areas. There is no parking in these areas at any time.



### ***Message From Our Trustee***

I am pleased to welcome all of our students and families to the start of the 2018-2019 school year. This is an exciting time of year. I hope everyone had an enjoyable summer and is looking forward to the months ahead.

York Region District School Board is committed to advancing student achievement and well-being. The Trustees' new [Multi-Year Strategic Plan](#), developed based on feedback from the community, outlines four priorities that will guide this work: Foster Well-Being and Mental Health, Champion Equity and Inclusivity, Build Collaborative Relationships and Empower Ethical Leadership. Thank you to everyone who shared their thoughts.

Our schools are stronger when families are engaged. There are many different ways families can support their child's learning and get involved in life at the school, and I hope that you find opportunities to get engaged.

I wish you all the best for the upcoming school year.

Trustee Linda Aversa



**School Cash ONLINE**  
www.schoolcashonline.com



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## **Herbert H. Carnegie P.S. is accepting online payments through School Cash ONLINE!**

School Cash Online provides the following benefits:

- A convenient fee payment option that saves time
- Reduces paper
- No more need to send cash or cheques to school
- A quick way to register. It takes less than 5 minutes to register.

Parents that opt to participate will receive notification via email of student fees owed (both required and optional), and can make secure online payments by credit card or Interac and receive a receipt.

To view a presentation about the program, go to <http://www.kevsoftware.com/movies/ParentRegEnglish/>.

## **Follow the easy steps on the next page to register and get started!**

**\*Please contact the school for your child's student number in order to register.\***



### **Step 1: Register**

- Click on the School Cash Online button on our school's website at <http://herberthcarnegie.ps.yrdsb.ca/> and select the **"Get Started Today"** button.
- Complete each of the three Registration Steps

**\*For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.**



### **Step 2: Confirmation Email**

A registration confirmation email will be automatically forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



### **Step 3: Find Student**

**NOTE: A STUDENT NUMBER IS REQUIRED**

*This step will connect your children to your account.*

- Enter the School Board Name
- Enter the School Name
- Enter Your Child's Student # and Last Name
- Select **Continue**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

### **Step 4: View Items or Add Another Student**

If you have more children, select **"Add Another Student"** option and repeat the steps above. 5 children can be added to one parent account.

If you do not wish to add additional children, select **"View Items For Students"** option. A listing of available items for purchase will be displayed.

### **NEED HELP?**

**If you require assistance, select the *GET HELP* option in the top right hand corner of the screen or contact School Cash Online – Parent Help Desk at 1-866-961-1803 or [parenthelp@schoolcashionline.com](mailto:parenthelp@schoolcashionline.com).**

## Staff List 2018- 2019

Below please find a TENTATIVE school organization. Please note that as in other schools in York Region, due to enrolment changes, we may need to reorganize some classes later in September.

**Principal:** Mrs. MacRae

**Vice Principal:** Mrs. Dunham

**Elementary Office Admin. Assistant:** Mrs. Antinucci **School Administrative Support:** Ms. Kimel, Mrs. Noori

**Lead Caretaker:** Mr. Alati **Caretakers:** Mr. Searle, Mr. Romanelli, Mr. Myers, Mr. Guppy

<b>Kindergarten:</b>	Mrs. Elia Mr. Kim	Ms. Millar Ms. Williams	Ms. Sidana Ms. Pachkina	
	Mrs. Mancia Ms. Knowles	Ms. Di Placido	Ms. Pimentel Ms. Jimenez	
<b>Grade 1</b>	Ms. McInnis	Ms. Balgobin	Mrs. Kavouris	
<b>Grade 1/2</b>	Ms. Areias	Ms. Priyadarshee		
<b>Grade 2</b>	Ms. Lavie/Ms. Arnold	Ms. Taksa	Ms. Celebre	
<b>Grade 3</b>	Mr. Chen	Mrs. Stein	Ms. Ijaz	Ms. Pitt
<b>Grade 4</b>	Ms. Murdoch	Mr. Cooper	Mrs. Cohen	Ms. Fabbro
<b>Grade 5</b>	Ms. Lee	Mr. Pereira	Mrs. Faraldo	
<b>Grade 5/6</b>	Mrs. Kearns			
<b>Grade 6</b>	Ms. D'Ambrosio	Ms. Cross	Mr. Preston	
<b>Grade 7</b>	Mrs. D'Souza	Mr. Hardy	Ms. White	
<b>Grade 8</b>	Mr. Tang	Ms. Robinson	Mr. Manga	
<b>Support and Prep Coverage</b>		<b>Special Education Resource Teachers</b>		<b>Educational Assistants</b>
Mr. Bak		Mrs. Chusid		Ms. Askandar
Mrs. Bandak		Mrs. Greaves		Mrs. Hendriks
Ms. Chern		Ms. DeBiasio		Mrs. Kim
Mme. Fil		Ms. Menkis		Mrs. Safdarinia
Mme. Iacono		Mrs. Zaldin		
Ms. Mizrahi				
Mr. Pamayah				
Ms. Fishman				
Miss Wong				